

CORPORATION OF THE MUNICIPALITY OF CALVIN

AGENDA
REGULAR COUNCIL MEETING
Tuesday January 8, 2019 at 7:00 p.m.
Calvin Community Centre

1. **CALL TO ORDER**
2. **WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **PETITIONS AND DELEGATIONS**
4. **REPORTS FROM MUNICIPAL OFFICERS**
 - Dean Maxwell – Fire
 - Jacob Grove – Landfill, Rec, Cem, By-Law
 - Written Report from CBO Shane Conrad - Nov/Dec 2018
 - Letter to Council from Clerk-Treasurer (Retirement Notice)
5. **REPORTS FROM COMMITTEES**
 - None
6. **ACTION LETTERS**
 - A) Minutes of Inaugural Council Meeting Adopt Minutes of Tuesday December 11/18
 - B) Minutes of Council Meeting Adopt Minutes of Tuesday December 11/19
 - C) Minutes of Special urgent Council Meeting Adopt Minutes of Wednesday January 2/19
Sound
 - D) 2018 Landfill Capacity Review Letter Resolution to Accept as Presented
 - E) DNSSAB 2019-2022 Term Resolution of Support to Board Appointment Required
 - F) Cannabis Act Bill C-45 Resolution to “Opt-in” to Brick and Mortar Store Effective
April 2019
 - G) Closed Meeting Session Jan 22/19 Resolution as Per Section 239(2)(d) of Municipal Act for the
Purpose of Labour Relations/Employee Negotiations Re:
Upcoming Administrative Changes
 - H) By-law No 2019-001 Code of Conduct Review and 1st Reading Only
 - I) Proposals for Integrity Commissioner Clerk’s Report, Two Proposals Received
7. **INFORMATION LETTERS**
 - A) AMO Communications Cannabis Shortage will Limit Number of Stores
 - B) Cassellholme Area 2 Board Representation
 - C) Union Gas Amalgamation with Enbridge Gas Distribution at Jan 1/19

- D) Jedediah Gorham Letter to Council/Jacob Grove Re: Calvin Community Hall Water Suggestions
- E) AMO Board of Directors Notice of Call for Expressions of Interest 2018 - 2020 Term
- F) Town of Kirkland Lake Resolution Re: Northern Ontario Natural Resource Revenue Sharing
- G) Town of Mattawa Mayor Dean Backer Appointment to Board of Health 2019 – 2022 Term
- H) MBEDC Municipal Leaders Meeting Update Dec 2018 Power Point Copy

8. INFORMATION LETTERS AVAILABLE

- A) DNSSAB December 20/18 Social Service Admin Board Governance and Accountability Review Final Report –

- 9. OLD AND NEW BUSINESS** Email to Clerk from Coun Maxwell Re: Recreation Committee

10. ACCOUNTS APPROVAL REPORT

11. CLOSED PORTION

12. BUSINESS ARISING FROM CLOSED SESSION

13. NOTICE OF MOTION

14. ADJOURNMENT

CORPORATION OF THE MUNICIPALITY OF CALVIN

1355 Peddlers Drive, RR #2
Mattawa, Ontario P0H 1V0

Phone: 705-744-2700
Fax: 705-744-0309
Email: clerk@calvintownship.ca

January 3, 2019

NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held in the Calvin Community Centre at 7 p.m. on Tuesday January 8, 2019.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

Please be reminded that;

- a) You will meet at the Public Works Garage at 6:30 pm, prior to this meeting.
- b) Please bring your Copy of the Code of Conduct, which was issued to you at the Municipal Council Orientation Session Held on Tuesday December 4/18. The By-law will receive 1st reading at this Council Meeting.
- c) A reminder that you can file your completed "Financial Statement – Auditor's Report Form 4" as of January 2, 2019. Final deadline for filing is March 29, 2019 @ 2 pm.

Thank you.

Best regards;

Lynda Kovacs
Clerk-Treasurer

MUNICIPALITY OF CALVIN
REPORT TO COUNCIL
Recreation, Cemetery, Landfill JG2019-01

REPORT DATE: 20/12/2018

PREPARED BY: Jacob Grove; Landfill, Cemetery, Recreation Superintendent

SUBJECT: Council Report

Recreation

December 12th I spoke with Justin Yurchesyn, Public Health Inspector, about the Directive for our Small Drinking Water System. On November 13th he performed an inspection of our Small Drinking Water System. A summary of the Directive is we are to continue doing what we are doing. Recording any maintenance and cleaning of the Ultra Violet Light system, recording any maintenance and cleaning of the Cistern system (cleaning on the Cistern is done every second year, due 2019, 2021) and having sample of the water tested every 3 months. A copy of this is attached to the report.

I also asked Justin Yurchesyn what the Health Unit would require us to do if we were to put in a well and no longer use the Cistern. If a well is drilled and is secure we would need to test the water monthly for a year and then we could hook it up to the water system. If council wanted to immediately hook the well up to the water system then we would need to install a water polishing system.

Landfill

The Landfill Capacity Review was completed by Knight Piesold consulting. A summary of the letter is that at our current fill rate there is 31 years left before the landfill is full. It is noted that it may be possible to extend the life of the Landfill by doing additional lifts. A copy of this letter is attached to the report.

December 17th the last of the tire on rims were removed from rims. I spoke with our tire Hauler and they will not be able to get tire before Christmas, the Producers are shut down for one reason or another. Pick up is expected to be scheduled after Christmas.

December 18th contaminated soil from 178 Peddlers Drive was brought to landfill.

Cemetery

There is no report this month.

Respectfully submitted;



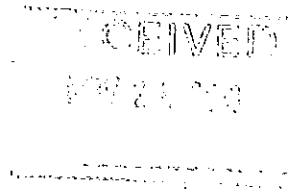
Jacob Grove
Landfill, Cemetery, Recreation Superintendent
Municipality of Calvin
1355 Peddlers Drive
R.R. #2 Mattawa, ON
POH 1V0
Phone: 705 744-2700
Fax: 705 744-0309
bylaw@calvintownship.ca



Lynda Kovacs
Clerk - Treasurer
Municipality of Calvin

November 22, 2018

REGISTERED MAIL



Mr. Jacob Grove
 Calvin Community Centre
 1355 Peddlers Dr
 Mattawa, ON P0H 1V0

Dear Mr. Grove:

Re: Inspection of Small Drinking Water System – 747005684 (LOW RISK)

On November 13, 2018, I conducted a risk assessment on your small drinking water system at the Calvin Community Centre. Based on the risk assessment, it was determined that the requirements and actions specified in the enclosed Directive are necessary to ensure a safe water supply to the users. The Directive has been served on you, the current owner operator, and remains in effect for any future owner or operator of the drinking water system.

Please note, the requirements for regulated small drinking water systems are laid out in two documents, the Directive and Ontario Regulation 319/08. The following items are required to comply with the Directive and Ontario Regulation 319/08:

1) As a minimum, samples are to follow the schedule below:

	Test	Location	Interval
1.	E.coli & total coliform	Distribution sample	Every 3 Months

- 2) You can receive water from water haulers inspected by the North Bay Parry Sound District Health Unit or other health agency.
- 3) The water holding tanks shall be cleaned and sanitized at a minimum of once every two years.
- 4) Should an adverse observation/test take place, you are required to notify the North Bay Parry Sound District Health Unit immediately and take the steps outlined in Ontario Regulation 319/08. Adverse reports can be made to the Health Unit by calling 705-474-1400 and speaking with the desk duty Public Health Inspector. If calling after hours, please call 705-474-1400 and follow the prompts for an emergency.

.../2

Mr. Jacob Grove
November 22, 2018
Page 2

Attached to this letter is a copy of Ontario Regulation 319/08 and your Directive. Please note that the regulation, Directive and any test result obtained must be made available to the public if requested.

Please contact the undersigned at 705-474-1400, extension 5383 if you have any questions.

Sincerely,



Justin Yurchesyn
Public Health Inspector

JY/pstpc

Enclosures

Copy to Robert A-Muhong, Program Manager, Environmental Health

DIRECTIVE

Made pursuant to section 7 of O. Reg 319/08 (Small Drinking Water Systems) made under the *Health Protection and Promotion Act*, R.S.O. 1990 c. H.7

To: Owner of Small Drinking Water System located at 1355 Peddlers Drive, Mattawa, Ontario.

I, Justin Yurchesyn, a public health inspector of the North Bay Parry Sound District Health Unit direct the owner and operator to follow the requirements and take the actions that are specified in all parts of this Directive. I further direct the owner to ensure that any operator involved in the operation of the small drinking water system noted below follows the requirements and takes the actions that are specified in this Directive and Ontario Regulation 319/08.

The requirements and actions specified in this Directive apply in relation to the small drinking water system located at 1355 Peddlers Drive, Mattawa, Ontario.

The reasons for this DIRECTIVE are that:

On November 13, 2018, I conducted a risk assessment on the small drinking water system located at 1355 Peddlers Drive, Mattawa, Ontario.

Having regard to that risk assessment, I have determined that the requirements and actions that are specified in this Directive are necessary.

REQUIREMENTS – Small Drinking Water System 747005684 (LOW RISK)

- 1) A sample shall be taken and tested for *E. coli* and total coliform every three months in the distribution system. The sample shall be taken at a location where the sampling point would be representative of the majority of the water in the distribution system.
- 2) The small drinking water system shall ensure the provision of:
 - a) Water treatment equipment that is designed to be capable of achieving, at all times, primary disinfection including at least 99 per cent removal or inactivation of *Cryptosporidium* oocysts, at least 99.9 per cent removal or inactivation of *Giardia* cysts and at least 99.99 per cent removal or inactivation of viruses by the time water enters the distribution system; or
 - b) Other water treatment equipment that, in the opinion of a professional engineer, is designed to be capable of producing water of equal or better quality than the equipment described in clause a).

NOTICE

TAKE NOTICE THAT you have a right to request a review of this directive by Dr. Jim Chirico, Medical Officer of Health of the North Bay Parry Sound District Health Unit, pursuant to section 37 of O. Reg. 319/08 (Small Drinking Water Systems) made under the *Health Protection and Promotion Act*. The request must be made in writing and filed, by way of personal service, service by pre-paid registered mail or service by fax to the Medical Officer of Health noted above within seven (7) days after this Directive is served on you. The address of Dr. Jim Chirico is as follows:

North Bay Parry Sound District Health Unit
345 Oak Street West
North Bay ON P1B 2T2

AND TAKE FURTHER NOTICE THAT this Directive takes effect when it is served on you even though a review may be requested.

FAILURE to comply with this Directive is an offence for which you may be liable on conviction to a fine of not more than \$5,000.00 for every day or part of each day on which the offence occurs or continues. (Note: where a municipality or other corporation is the owner of the system the fine would be \$25,000.00)

Dated at North Bay on November 23, 2018



Justin Yurchesyn
Public Health Inspector



December 6, 2018

Mr. Jacob Grove
Recreation, Landfill, Cemetery Superintendent
Municipality of Calvin
1355 Peddlers Drive
RR#2
Mattawa, Ontario
Canada, P0H 1V0

Knight Piésold Ltd.
1650 Main Street West
North Bay, Ontario
Canada, P1B 8G5
T +1 705 476 2165
E northbay@knightpiesold.com
www.knightpiesold.com

Dear Jacob,

RE: 2018 Landfill Capacity Review

1.0 INTRODUCTION

Knight Piésold Ltd. (KP) was contracted by the Municipality of Calvin to provide an update on the capacity of their landfill and an anticipated date that the total Certificate of Approval (C of A) area (2.025 ha) would reach final capacity.

2.0 CAPACITY REVIEW

The following historic landfilling rates have been calculated:

- 2005 and 2006: 1,120 m³/year (KP, 2008)
- 2007: 1,300 m³/year (KP, 2007)
- 2008: 1,035 m³/year (KP, 2008)
- 2009: 1,035 m³/year (KP, 2010)

Two recent topographical surveys were completed on October 31, 2013 and October 19, 2018 (Appendix A). The volume of landfilled waste for the five years between the surveys was calculated to be 5,394 m³. This results in an average annual landfilling rate of 1,079 m³. This rate is consistent with previously calculated landfilling rates indicated above.

The 2018 survey indicates the current area of landfilled waste is 1.35 ha. Based on the C of A's approved area of 2.025 ha (Appendix B), approximately 0.68 ha of area is remaining as of October 2018. The existing landfill footprint is shown on Figure 1.

Assuming a lift thickness of 5 m for the future landfilling the remaining landfill volume would be 34,000 m³. Using the latest average landfilling rate of 1,079 m³/year the landfill would be expected to reach capacity in 2049 (approximately 31 years). As noted in the 2009 landfill capacity review it may be possible to extend the life of the landfill beyond this date if additional lifts are placed on the landfill.

3.0 REFERENCES

Knight Piésold Ltd. (KP), 2007. Letter to: Ken Brewitt, Township of Calvin. Re: *Preliminary Layout for Proposed Expanded Landfill Area*, March 7. North Bay, Ontario. Ref. No. NB07-00224 (NB102-192/3).

Knight Piésold Ltd. (KP), 2008. Letter to: Ken Brewitt, Municipality of Calvin. Re: *2008 Landfill Capacity Review*. December 23. North Bay, Ontario. Ref. No. NB08-01236 (NB102-192/5).

Knight Piésold Ltd. (KP), 2010. Letter to: Ken Brewitt, Municipality of Calvin. Re: *2009 Landfill Capacity Review*. January 4; North Bay, Ontario. Ref. No. NB10-00004 (NB102-192/6).

4.0 CLOSING

We trust this meets your current requirements. Please do not hesitate to contact us if you have any questions or need further assistance.

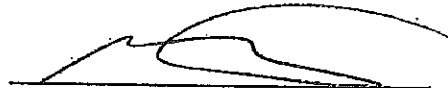
Yours truly,
Knight Piésold Ltd.

Prepared:



C. A. (Andy) Phillips, P.Eng.
Senior Engineer

Reviewed:



Steven R. Aiken, P.Eng.
Manager, Environmental Services

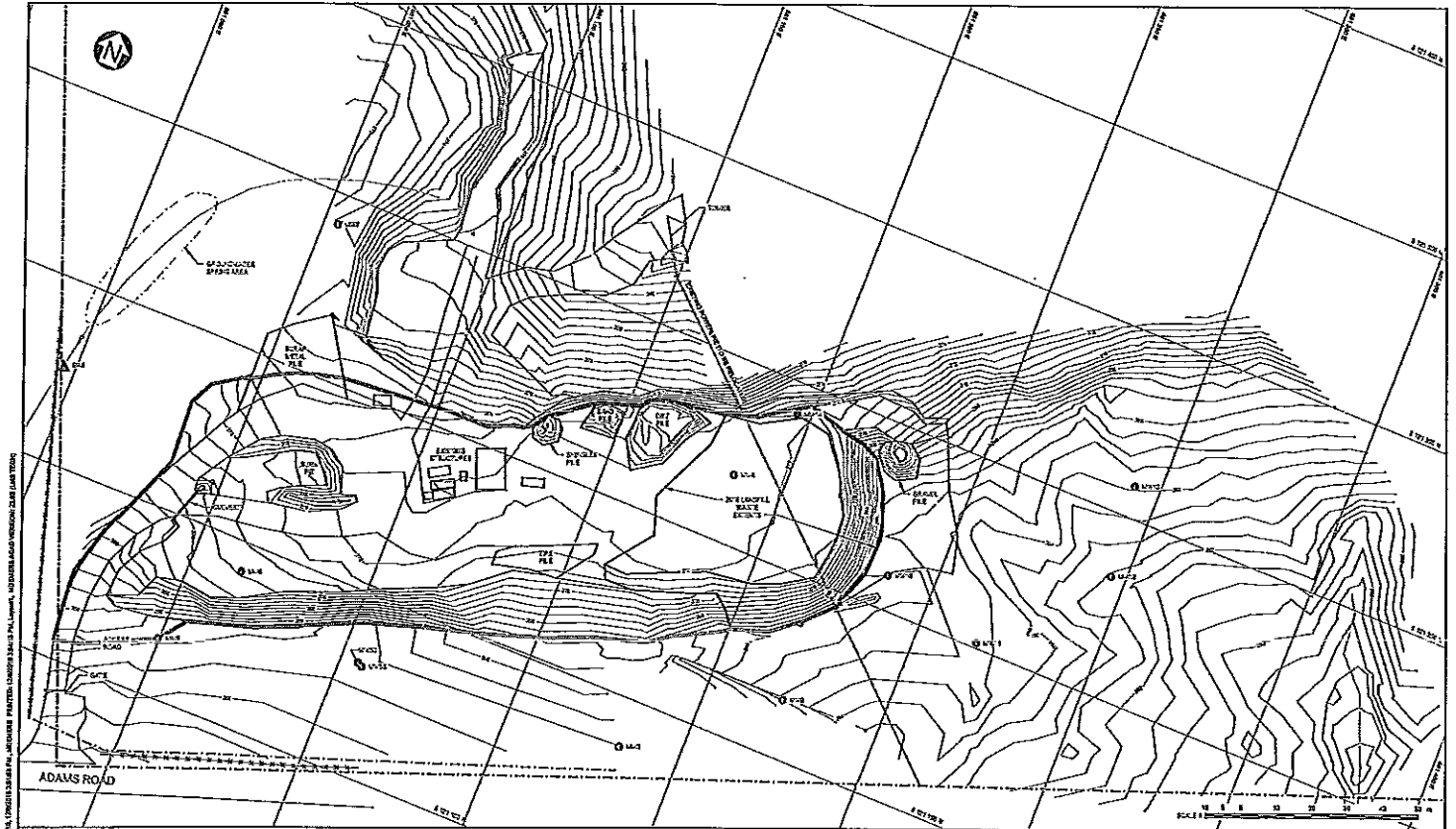
Approval that this document adheres to the Knight Piésold Quality System:



Attachments:

Figure 1 Rev 0	2018 Landfill Survey
Appendix A	Topographic Surveys
Appendix B	Landfill Certificate of Authorization

/cp

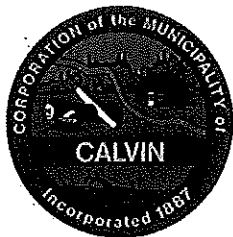


LEGEND:
 - - - - - PROPERTY LINE
 - - - - - FENCE
 - - - - - POND
 - - - - - UNDEVELOPED GRASSY
 - - - - - SURVEYED FILL CONDITIONS
 ○ SURFACE WATER SAMPLE LOCATION
 ▲

NOTES:
 1. COORDINATE GRID IS FOR PAGES 2048 TO 5.
 2. CONTOUR INTERVAL IS 5 FEET.
 3. ELEVATIONS ARE IN FEET ON THE DRAWING FRAMED BY TALLER & SHORTER IN OCTOBER 19, 2018 AND 2019. BLUE LINE IS ON THE DRAWING FRAMED BY TALLER & SHORTER IN OCTOBER 19, 2018 AND OCTOBER 19, 2019.
 4. SURFACE WATER SAMPLES FRAMED BY TALLER & SHORTER IN OCTOBER 19, 2018.

MUNICIPALITY OF CALVIN	
LANDFILL SITE	
2018 LANDFILL SURVEY	
	FIG. NO. 1 DATE: 10/19/2018 NO. 2018-011
FIGURE 1	

DATE: 10/19/2018	PROJECT: 2018 LANDFILL SURVEY	BY: J. B. B.	CHK: J. B. B.
SCALE: AS SHOWN	PROJECT NO. 2018-011	DATE: 10/19/2018	NO. 2018-011



MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, POH 1V0

Tel: (705) 744-2700 • Fax: (705) 744-0309

building@calvintownhsip.ca • www.calvintownship.ca

BUILDING REPORT

MONTH: Nov & Dec 2018 _____

1. NUMBER OF PERMITS ISSUED	4
2. TOTAL MONTHLY VALUE	\$ 475,500
3. TOTAL FEES COLLECTED	\$ 1,275
4. TOTAL BUILDING VALUE TO DATE	\$ 1,927,500
5. TOTAL FEES COLLECTED TO DATE	\$ 7,106

COMMENTS:

In 2018 there was 12 building permits issued in total.

Total building value was \$1,927,500

Total fees collected was \$7,106

There was 6 new single family homes, 3 storage sheds, 1 detached garage, 1 brewery-bar-restaurant

& 1 demolition

SHANE CONRAD
CHIEF BUILDING OFFICIAL

January 3, 2019

Mayor Pennell, Members of Council, Fellow Staff and Members of the Community;

As of the beginning of this New Year, I have served this community as its Clerk-Treasurer for over 16 years. I have worked with six different Councils and have run 5 municipal elections. Each new term of Council has brought with it many new challenges, all of them very rewarding in one way or another.

Throughout this past 16 years I can honestly say that my personal priority has been to consider each of those challenges with the best interest of this community always at the forefront. Staff and Council have worked hard, with a watchful eye on budgets and final tax rates, always seeking efficient and effective ways to meet the next challenges that this Municipality faces. We have worked diligently to comply with the constant legislative and regulatory changes to the best of our ability. The task is ongoing and at times decisions of Council must be made which are not always agreeable to everyone.

Some of you may already know of my decision to retire from my role here in the Municipality of Calvin as of March 1, 2019. This date was carefully chosen to ensure that my responsibility for the remaining work on the 2018 year end and subsequent annual audit are completed.

The previous Council, staff, and myself, have taken pro-active steps to put in place a succession plan over the past two and a half years. A plan designed to assist Calvin to move through this transition as seamlessly as possible. Cindy Pigeau has spent these two and a half years learning all aspects of Administration and, over this past year in particular, her training has been focused on the role of Clerk-Treasurer. She is well suited to the task and I am quite confident that Cindy will be more than adequately prepared to carry on in the Clerk-Treasurer's role including working with Council, managing staff, and serving the taxpayers of this ever changing and growing community.

To all of the staff whom I have had the pleasure of working with, I thank each of you for the opportunity to learn from you and to be of service to you in one way or another. I feel fortunate to have worked with such a supportive and caring staff and I consider all of you as my friends. We have shared much together and I will truly miss working with every one of you.

To this recently elected Council, I applaud each of you for your courage and your willingness to step up and serve your neighbours in this community. There will always be more work to do, much to learn about, and many decisions to be made together. I trust you will, as a group, continue to hold a deep respect for each other and for each of your differing opinions. I wish all of you the very best as you strive to continue the task of moving the Municipality of Calvin forward. All of the Council Members I have had the privilege of serving with have been taxpayers too, and all have been dedicated to making what they felt were the right decisions for this community as a whole.

It has been an honour and a pleasure working for and serving the community of Calvin. New doors have recently begun to open for me and I am looking forward now to turning my focus toward these new and more personal opportunities.

Thank you all so very much.

Sincerely,
Lynda Kovacs

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE INAUGURAL MEETING OF COUNCIL
TUESDAY DECEMBER 11, 2018

The INAUGURAL Meeting of Council was held this date at the Calvin Community Centre. Present were: Mayor Pennell, Coun Cross, Coun Maxwell, Coun Olmstead, Coun Grant, Chris Whalley, Dean Maxwell, Jacob Grove, Cindy Pigeau & Lynda Kovacs.

Regrets: 0

Guests: 4

The meeting was called to order at 7:00 p.m. by the Mayor

DELEGATIONS: Pauline Carmichael/ Role as Calvin Representative
to the EN-NPS Vet Services Committee

PECUNIARY/CONFLICT OF INTEREST: None

2018-161 APPOINT DEPUTY MAYOR

Moved by Coun Maxwell and seconded by Coun Olmstead that Council hereby appoints Sandy Cross as Deputy Mayor for the Municipality of Calvin for this term of council, to act in place of the Mayor/Head of Council, to preside at meetings when the Mayor/Head of Council is absent or refuses to act or the office is vacant and while so acting, shall have all of the powers and duties of the Mayor/Head of Council.

Carried

2018-162 APPOINT WORKPLACE RESPECT COMMITTEE

Moved by Coun Olmstead and seconded by Coun Maxwell that the following three (3) councillors be and are hereby appointed to the Workplace Respect Committee (WRC) for the purposes required under the Workplace Harassment and Violence Policy, by-law No. 2010-020, and will hold this appointment for the remainder of this term of Council (to November 30, 2022) at which time a new WRC shall be appointed as soon as reasonably possible once the new term of Council begins;

1. Heather Olmstead
2. Sandy Cross
3. Dan Maxwell.

Carried.

2018-163 APPOINT TO EAST NIPISSING PLANNING BOARD

Moved by Coun Maxwell and seconded by Coun Olmstead that Council hereby appoints Coun Dan Maxwell and Mayor Ian Pennell as our members to the East Nipissing Planning Board from January 1, 2019 until such time as Council makes another appointment.

Carried.

2018-164 APPOINT TO VETERINARY UNIT

Moved by Coun Olmstead and seconded by Coun Maxwell that Council hereby appoints Pauline Carmichael as our Member to the Nipissing/Parry Sound Veterinary Unit for this term of Council.

Carried.

2018-165 APPOINT TO NORTH BAY-MATTAWA CONSERVATION AUTHORITY/SOURCE PROTECTION BOARD OF DIRECTORS

Moved by Coun Cross and seconded by Coun Grant that Coun Dean Grant be hereby appointed as our board member to the North Bay-Mattawa Conservation Authority Board of Directors and to the North Bay-Mattawa Source Protection Board of Directors for the 2014 to 2018 term of Council.

Carried.

2018-166 SUPPORT FOR RE-APPOINTMENT TO FEDERATION OF NORTHERN ONTARIO
MUNICIPALITIES (FONOM) BOARD OF DIRECTORS

Moved by Coun Cross and seconded by Coun Grant that Council hereby supports the re-appointment of Councillor Terry Kelly to the Board of Directors of FONOM for the next Board Term (2019/2020) to represent the Municipality of Calvin, the Township of Bonfield, the Municipality of East Ferris, the Township of Chisholm, the Municipality of Temagami, the Township of Mattawan, the Municipality of West Nipissing, the Township of Papineau-Cameron, the Town of Mattawa and the Township of South Algonquin in the Nipissing District.

Carried.

2018-167 APPOINTMENT OF VOYAGEUR MULTI-USE TRAIL SYSTEM (VMUTS) REPRESENTATIVE

Moved by Coun Grant and seconded by Coun Cross that Council hereby appoints Coun Heather Olmstead as Calvin's representative to the Voyageur Multi-Use Trail System (VMUTS) Board for this 2018-2022 Term of Council.

Carried.

2018-168 ADJOURNMENT

Moved by Coun Grant seconded by Coun Cross that this Inaugural meeting of Council now be adjourned at 7:39 p.m.

Carried.

Mayor

Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE REGULAR MEETING TUESDAY DEC 11, 2018

The regular meeting of Council was held this date at the Calvin Community Centre. Present were: Mayor Pennell, Deputy Mayor Cross, Coun Maxwell, Coun Olmstead, Coun Grant, Chris Whalley, Dean Maxwell, Jacob Grove, Cindy Pigeau & Lynda Kovacs.

Regrets: None

Guests: 5

The meeting was called to order at 7:40 p.m. by Mayor Pennell

DELEGATIONS: None

PECUNIARY/CONFLICT OF INTEREST: None

2018-169 MINUTES OF COUNCIL MEETING

Moved by Coun Cross and seconded by Coun Grant that the minutes of the regular meeting of Council held on Tuesday Nov. 27, 2018 are hereby adopted and signed as circulated.

Carried

2018-170 MOVE INTERNAL TRUST FUNDS FOR 2018 YEAR END

Moved by Coun Cross and seconded by Coun Grant that all internal trust funds in the general account be moved to the proper trust fund accounts in preparation for the 2018 year end.

Carried

2018-171 AUTHORIZATION TO PAY BALANCE OF ALL 2018 ACCOUNTS PAYABLE

Moved by Coun Grant and seconded by Coun Cross that authorization is hereby given for the balance of all 2018 accounts payable to be paid by the Mayor or Deputy Mayor and the Clerk-Treasurer.

Carried

2018-172 REPORT TO COUNCIL RE 2018 MUNICIPAL ELECTION ACCESSIBILITY INITIATIVES

Moved by Coun Olmstead and seconded by Coun Maxwell that Council hereby acknowledges that, as per Section 12.1 (3) of the Municipal Elections Act, the Clerk has prepared and presented her Report to Council regarding Accessibility Initiatives undertaken during the 2018 Municipal election.

Carried

At 8:46pm – Coun Grant left table RE: Conflict of Interest motion RE: Lot Addition.

2018-173 CONSENT APPLICATION #2018-07 CONC 1 & 2 LOT 14 TO CREATE A LOT ADDITION OF 101 ACRES

Moved by Coun Maxwell and seconded by Coun Olmstead – WHEREAS an application for consent (2018-07 – Albright) has been filed with the East Nipissing Planning Board on lands known as Concessions 1 & 2 Lot 14, Municipality of Calvin, to create a lot addition of 101 acres to be added to Concession 2, Lot 15, and Council has reviewed and considered the completed application as well as considered the details heard from staff;

NOW THEREFORE the Council of the Municipality of Calvin RESOLVES that:

1. It is recommended that the East Nipissing Planning Board give provisional consent to this

- application, and;
2. That a survey shall be completed of the 1 acre portion of Lot 14, Concession 2 which is proposed to be added to Lot 14, Concession 1 to allow for access between Lot 14, Concession 1 and Lot 15, Concession 2, and that both a hardcopy and a digital copy of the completed survey shall be provided to the municipality and;
 3. That the newly created Lot Addition shall be transferred "jointly" to the current owners (Dean & Cindy Grant) of Lot 15, Concession 2, and;
 4. That the 5% Cash In Lieu, as per the Planning Act, Section 42 (1) shall not apply as a requirement of this consent to the newly created Lot Addition, as this Consent is not creating a new residential Lot, and;
 5. There are no other known restrictions at this time.

Carried

At 8:49pm – Counc Grant returned to table RE: Conflict of Interest motion RE: Lot Addition.

2018-174 BY-LAW NO. 2018-027 (COMMITTEE OF ADJUSTMENT)

By-law No. 2018-027 received 1st, 2nd and 3rd readings and was finally passed before an open Council. This being a by-law to confirm the proceedings of Council.

Carried

2018-175 REGULAR COUNCIL MEETING OF DECEMBER 25, 2018 CANCELLED
OFFICE CLOSURE FOR HOLIDAY SEASON

Moved by Coun Maxwell and seconded by Coun Olmstead that Council hereby authorizes that over the 2018 Holiday Season, the regular Council meeting scheduled for Tuesday, December 25, 2018 be hereby cancelled; and;

Further, that the municipal office shall be closed Monday, December 24, 2018 thru Tuesday, January 1, 2019 and will reopen as usual on Wednesday, January 2, 2019 at 8:30am.

Carried

2018-176 BY-LAW NO 2018-028

BY-LAW NO 2018-028 received 1st, 2nd and 3rd readings and was finally passed before an open Council to confirm the proceedings of Council from January 1, 2018 up to and including December 31, 2018

Carried

2018-177 DISBURSEMENTS

Moved by Coun Maxwell and seconded by Coun Olmstead that the disbursements dated Dec. 6, 2018 in the amount of \$45,294.86 and Dec. 11, 2018 in the amount of \$95,938.28 be hereby authorized and passed for payment.

Carried

2018-178 ADJOURNMENT

Moved by Coun Olmstead and seconded by Coun Maxwell that this regular Council meeting now be adjourned at 9:30 p.m.

Carried

Mayor

Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN
MINUTES OF THE SPECIAL MEETING WEDNESDAY JANUARY 2, 2019

This special meeting of Council was held this date at the Calvin Community Centre. Present were Mayor Pennell, Deputy Mayor Cross, Coun Maxwell, Coun Olmstead, Coun Grant, Jacob Grove, Brandon Mayhew, Dean Maxwell, Cindy Pigeau and Lynda Kovacs.

Regrets: None

Guests: 3

The meeting was called to order at 4:30 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST: None

PRESENTATIONS/DELEGATIONS: None

REPORTS FROM MUNICIPAL OFFICERS None

REPORTS FROM COMMITTEES None

2019-001 DIRECTIVES RE: ICE RINK

Moved by Coun Olmstead and seconded by Coun Maxwell that a key will be made available to the Fire Department to access the snow blower to remove rink snow as needed, and that a sign will be installed which reads "ICE MAKING IN PROGRESS – PLEASE KEEP OFF" at the rink entrance, safely mounted and easily removed by volunteers, and that getting the ice ready will be a top priority for staff and Fire Department.
Carried

2019-002 DECISION TO WAIVE COUNCIL RENUNERATION

Moved by Coun Cross and seconded by Coun Grant that Council hereby agrees that no remuneration request shall be submitted to payroll by Members of Council for their attendance to the Urgent Special Meeting called by the Mayor, at the request of a quorum of Council.

A Recorded Vote was requested by Mayor Pennell as follows:

<u>NAME</u>	<u>VOTED</u>
COUN CROSS	YEA
COUN GRANT	NAY
COUN MAXWELL	YEA
COUN OLMSTEAD	NAY
MAYOR PENNELL	YEA

Carried

2019-003 ADJOURNMENT

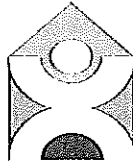
Moved by Coun Maxwell and seconded by Coun Olmstead that this special meeting of Council now be adjourned at 6:15 p.m.

Carried

Mayor

Clerk-Treasurer

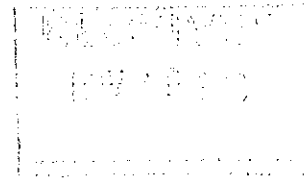
District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

November 12, 2018

Calvin Township
Attention Mayor Wayne Brown/Deputy Mayor Ian Pennell
RR#2, 1355 Peddlers Drive
Mattawa ON P0H 1V0



Dear Mayor Brown/Deputy Mayor Pennell:

RE: Confirmation of appointment to the District of Nipissing Social Services Administration Board; four year term (2019-2022)

The District of Nipissing Social Services Administration Board (DNSSAB) is responsible for providing Ontario Works, Child Care, Housing and Land Ambulance Services to the residents of the District of Nipissing.

The next term of the DNSSAB will commence January 1, 2019 for a four-year term ending December 31, 2022. The townships of Bonfield, Calvin, Mattawa, Chisholm, Mattawan and Papineau-Cameron combined represent Area 3 of jurisdiction under the DSSAB Act. The section quoted below explains that one member shall be appointed jointly by the municipal councils:

Schedule 3 under *District Social Services Administration Boards Act, R.S.O. 1990, c. D.15*

3. Area 3 is the area of jurisdiction of the following municipalities and one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 3:

- i. The Corporation of the Township of Bonfield.
- ii. The Corporation of the Township of Calvin.
- iii. The Corporation of the Township of Chisholm.
- iv. The Corporation of the Town of Mattawa.
- v. The Corporation of the Township of Mattawan.
- vi. The Corporation of the Township of Papineau-Cameron.

The DNSSAB's current representative, Chisholm Mayor Leo Jobin, is interested in returning to the Board for another term, and is able to give the substantial time and effort required to carry out the duties as a representative member. In addition to Mayor Jobin's character, I personally support his seat on the Board for a second term, as this election resulted in a considerable turnover of Board members. It would serve the District well to have the continuity and experience on the Board that Mayor Jobin can provide, as well as help guide new members with their duties. With your consent, the DNSSAB can welcome Mayor Jobin back to the Board. The DSSAB Regulations requires that Members of the Board representing a Municipality shall be Members of a Municipal Council. **If you agree with this recommendation, please sign the declaration below and return to Marianne Zadra.**

The DNSSAB Board meetings are traditionally held monthly on the fourth Wednesday at 2:00PM. The first meeting for the new term is scheduled for *January 23, 2019 at 2:00PM – 3rd Floor Boardroom*; the new Board may opt to adjust the meeting schedule. In addition, there are various committees and task forces that meet on an ad hoc basis.

Please notify us of your acceptance or refusal of this appointment to the attention of Marianne Zadra prior to Monday, December 10, 2018.

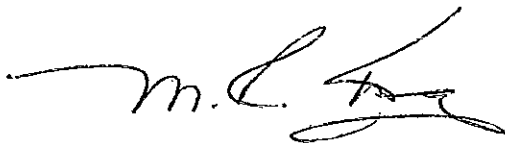
Please contact CAO Joe Bradbury or Marianne should you require additional information.

Joe Bradbury
Chief Administrative Officer
Joseph.bradbury@dnssab.ca
474-2151 ext. 3116

Marianne Zadra
Executive Coordinator and Communications
marianne.zadra@dnssab.ca
474-2151 ext. 3127

Sincerely,

Mark King,



Chair, District of Nipissing Social Services Administration Board

cc: Township of Mattawan
Township of Chisholm
Township of Papineau/Cameron
Town of Mattawa
Township of Bonfield

I, _____ (name of Mayor), as representative of the
Township of _____, endorse the recommendation contained
herein on this _____ day of _____, 2018.

Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0

(705)724-3526 - Fax (705)724-5099

info@chisholm.ca

Leo Jobin, Mayor

Jennistine Leblond, CAO Clerk-Treasurer

January 4, 2019

Eastern Nipissing Township Mayors,

This letter serves to inform the Eastern Nipissing Township Mayors that Leo Jobin, Mayor of the Township of Chisholm, wishes to maintain his seat at the District of Nipissing Social Services Administration Board (DNSSAB) for one more term.

There is significant turnover in the board members for this new term and for the continuity of the current issues, operations and challenges, the information flow to the region and his board expertise, our township sees it fit to keep Mayor Jobin at the table.

Mayor Jobin is a seasoned DNSSAB board member and would likely chair committees that could influence change to our region. He will ensure each township is kept up to date on what is happening and the opportunities that would be arising.

As far as I am aware, the Eastern Nipissing Township Mayors have not been following the predetermined order of who holds the seat for our region so a precedent has been set. I am hoping that all the mayors can jointly decide to support Mayor Jobin for one more term on the DNSSAB Board.

If you have any questions, please let me know.

Sincerely,



Jennistine (Jenny) Leblond
CAO Clerk Treasurer
Township of Chisholm



Corporation of the Town of Mattawa

Telephone: (705) 744-5611 • Fax: (705) 744-0104
160 Water Street — P.O. Box 390
MATTAWA, ONTARIO P0H 1V0
www.mattawa.ca

December 11, 2018

District of Nipissing Social Services Administration Board
Joseph Bradbury
Chief Administrative Officer
200 McIntyre Street East
P. O. Box 750
North Bay, ON
P1B 8J8

Dear Mr. Bradbury:

Council of the Town of Mattawa, at their regular meeting of December 10, 2018 approved Page No. 190 of Resolution Number 18-46, which stated:

"That the Town of Mattawa endorses Mayor Dean Backer's appointment to the District of Nipissing Social Services Administration Board of Directors as the Area 3 representative for the 2019 to 2022 term of Council and requests the support of the other five municipalities."

Trusting this is acceptable

Yours truly,

Francine Desormeau
Clerk/Deputy Treasurer

FD/ah

cc Mayor Backer
Township of Mattawan
Township of Papineau Cameron
Township of Bonfield
Township of Chisholm
Municipality of Calvin

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: DNSSAB MUNICIPAL AREA 3 REPRESENTATIVE

Draft By-Law Item Policy Recommendation

Mayor D. Backer and Members of Council:

This District of Nipissing Social Services Administration Board is responsible for providing Ontario Works, Child Care, Housing and Land Ambulance Services to the residents of the District of Nipissing. The Townships of Mattawan, Papineau-Cameron, Bonfield, Chisholm and the municipalities of Calvin and Mattawa represent Area 3 of jurisdiction. Under the DSSAB Act, one member shall be appointed jointly by the municipal councils of those municipalities to represent Area 3.

The current Area 3 representative is Mayor Leo Jobin of the Township of Chisholm and as per DNSSAB's letter of November 12th (Correspondence Item 4.1 November 26th Agenda) Mayor Jobin is interested in returning to the Board for another term.

Mayor Backer has also expressed interest in representing Area 3 for the 2019 to 2022 term of Council and is seeking the majority of the support of Area 3 municipalities. Mayor Backer represented Area 3 municipalities for the 2003 to 2006 and the 2011 to 2014 terms of Council therefore his extensive experience on the Board will assist to guide newly elected Board members as this election resulted in a considerable turnover of Board members.

Recommendation:

That the Town of Mattawa endorses Mayor Dean Backer's appointment to the District of Nipissing Social Services Administration Board of Directors as the Area 3 representative for the 2019 to 2022 term of Council and requests the support of the other five municipalities.

Respectfully submitted,

Councillor D. Sarrazin

Lynda Kovacs

From: Marianne Zadra <Marianne.Zadra@dnssab.ca>
Sent: Thursday, January 3, 2019 10:13 AM
To: Lynda Kovacs
Subject: RE: Question re DNSABB Remuneration/Honourarium

Hi Lynda

Yes, the members are compensated. Those travelling from outside of North Bay receive 0.54 a km and they receive a parking pass from me at the beginning of every year. The honorarium is paid monthly, as per the chart below, with an annual increase in line with the consumer price index, usually around 1.5%. To set this up, we ask members for their banking information and Social Insurance Number, home address, etc.

Board Member Rates			
2018	Board Meeting	Executive Meeting	Ad-hoc Committee
Board Chair	\$514.55	\$97.60	\$64.69
Vice Chair	\$385.99	\$97.60	\$64.69
Board Member	\$321.30	\$97.60	\$64.69

Please let me know if you have any questions.

Happy New Year!

Marianne



Marianne Zadra
Communications & Executive Coordinator | Communications et Coordonnatrice exécutive
District of Nipissing Social Services Administration Board (DNSSAB) |
Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

Healthy communities without poverty | Des communautés saines et sans pauvreté

200 McIntyre Street East, PO Box 750 | 200, rue McIntyre Est, C.P. 750 | North Bay, ON, P1B 8J8
Phone | Téléphone: (705) 474-2151 x. 3127
Fax | Télécopieur: (705) 474-7155



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CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: January 8, 2019 NO. _____

MOVED BY _____

SECONDED BY _____

“That a Closed Session Meeting be hereby scheduled and placed on the Agenda of the Regular Meeting of Tuesday January 22, 2019 pursuant to Section 239(2)(d) of the Municipal Act, for the purpose of labour relations or employee negotiations, in order to discuss directives to staff pertaining to upcoming administrative changes.”

CARRIED _____

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	_____	_____
Coun Grant	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Mayor Pennell	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2019-001

BEING A BY-LAW TO AUTHORIZE THE PASSAGE OF A NEW CODE OF CONDUCT RESPECTING THE BEHAVIOUR OF MEMBERS OF COUNCIL IN THE PERFORMANCE OF THEIR DUTIES AND RESPONSIBILITIES AS ELECTED COMMUNITY REPRESENTATIVES AND THE BEHAVIOUR OF LOCAL BOARD/COMMITTEE MEMBERS

Whereas Section 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides a municipality has the capacity, rights, powers and privileges of a natural person; and

Whereas Section 10 (2) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, authorizes single tier municipalities to pass by-laws regarding Accountability and Transparency of the municipality and its operations and of its local boards and committees their operations; and

Whereas Subsection 223.2 (1) of the Municipal Act 2001, S.O. 2001, c.25, as amended, authorizes municipalities to establish codes of conduct for members of the council of the municipality and of local boards and committees of the municipality; and

Whereas Subsection 223.3 (1) authorizes a municipality to appoint an Integrity Commissioner who reports to Council and who is responsible for performing in an independent manner the functions assigned by the Municipality with respect to the application of a Code of Conduct; and

Whereas Subsection 223.4 (5) of the Municipal Act 2001, S.O. 2001, c.25, as amended, authorizes penalties for a contravention of the code of conduct; and

Whereas on March 1, 2019 the Integrity Commissioner is responsible for the application of Sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act, as amended* to members of Council and of Local Boards and Committees about obligations under the code of conduct, procedures, rules, policies or the Municipal Conflict of Interest Act, as amended and the provision of education information to members of Council, Local Board and Committees of Council about the *Municipal Conflict of Interest Act, as amended*; and

Whereas the Code of Conduct sets minimum standards for the behaviour of Council Members, Local Boards and Committee and Committees of Council members in carrying out their functions and has been developed to assist all members to:

1. Understand the standards of conduct that are expected of them and the law that applies in relation to these standards;
2. Fulfill their duty to act honestly and exercise reasonable care and diligence; and

3. Act in a way that enhances public confidence in local government; and

Whereas the Council of the Corporation of the Municipality of Calvin deems it expedient to publish a Code of Conduct for Council, Boards and Committees to incorporate amendments to the *Municipal Act* and the *Conflict of Interest Act of Bill 68, Modernizing Ontario's Municipal Legislation Act*.

Now Therefore the Council of The Corporation of the Municipality of Calvin Enacts as Follows:

1. That this Council does hereby adopt the new Code of Conduct for Council, Boards and Committees provided in Schedule "A" – Code of Conduct, "B" – Council-Staff Relations Policy, "C" – Integrity Commissioner Inquiry Protocol hereto attached.

2. That this By-law shall come into full force and effect on March 1, 2019 wherein the Municipality's appointed Integrity Commissioner whose duties include, among other things, conducting inquiries in respect of all alleged contraventions of this Code of Conduct and Sections 5, 5.1 or 5.2 of the Municipal Conflict of Interest Act.

READ A FIRST TIME THIS ____ DAY OF _____, 2019.

MAYOR

CLERK-TREASURER

READ A SECOND TIME THIS ____ DAY OF _____, 2019.

MAYOR

CLERK-TREASURER

**READ A THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL
THIS ____ DAY OF _____, 2019.**

MAYOR

CLERK-TREASURER

Lynda Kovacs

From: AMO Communications <communicate@amo.on.ca>
Sent: Friday, December 14, 2018 9:37 AM
To: Lynda Kovacs
Subject: AMO Policy Update - Cannabis Shortage Will Limit Number of Stores

December 14, 2018

Cannabis Shortage Will Limit Number of Stores

To the Immediate Attention of Members of Council, Clerks and CAOs:

Due to a national shortage in cannabis supply, the Ontario government has decided to take a Phased Approach for the number of retail stores and locations in the province. AMO understands this cap will remain in place at least until the supply shortage is addressed.

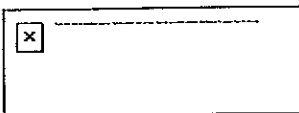
The Alcohol and Gaming Commission of Ontario (AGCO), the Province's cannabis regulator, will only award 25 store licenses in the initial phase of private recreational cannabis retail starting April 1, 2019. They will be taking applications from potential store operators from January 7-9, 2019. AGCO operator licenses will be decided by lottery that will be overseen by a third-party fairness monitor. Please see AGCO News Release.

Municipal governments still have until January 22, 2019 to decide whether to allow cannabis retail stores in their communities. Municipal governments that have not opted out by January 22, 2019 are deemed to allow cannabis sales in their communities.

All inquiries should be directed to the Alcohol and Gaming Commission of Ontario or the Ministry of the Attorney General. Contact information is at the end of each news release.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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CASSELLHOLME

Compassionate care for life's journey.

November 7, 2018

Ms. Holly Hayes
Clerk Treasurer
Township of South Algonquin
7 Third Avenue
P.O. Box 217
Whitney, ON K0J 2M0



Dear Ms. Hayes

On October 22, 2018, Municipal Elections were held across the Province. These elections resulted in changes to the representation on Cassellholme's Board of Management. Board composition is legislated by the Long-Term Care Homes Act, 2007.

Mr. Dean Backer has represented Area 2 on Cassellholme's Board since January 2015 and his term is set to expire on December 31, 2018. According to the historical rotating schedule of Cassellholme Board representation, the Township of South Algonquin should select the new member from its council members. A letter of approval from the other municipalities in Area 2 (Mattawa, Papineau-Cameron and Calvin) should be forwarded to Cassellholme.

I would ask that after the selection has been made that Cassellholme be contacted as soon as possible so that we might arrange an orientation to Cassellholme for the new member. As well, we'd like to extend to the new member, an invitation to participate in our December Christmas Meeting being held on December 19, 2018, at 5:00 p.m. (*Location to be determined*) Please RSVP so we can make the appropriate dinner reservations.

I would be pleased to provide further details or answer any questions that you or any councilors might have on this or any other issue regarding Cassellholme.

Sincerely,

Jamie Lowery
Chief Executive Officer

c.c. Township of Papineau-Cameron
Town of Mattawa
Municipality of Calvin

CASSELLHOLME

Compassionate care for life's journey.

November 7, 2018



Mr. Raymond Belanger Burke
Administrator/Clerk Treasurer
Town of Mattawa
P.O. Box 390
Mattawa, ON P0H 1V0

Dear Mr. Belanger Burke

Re: Area 2 Representation to the Cassellholme Board of Directors

This letter is to formally advise that Mr. Dean Backer's term on the Cassellholme Board of Directors will expire on December 31, 2018.

We would like to extend our sincere thanks to Mr. Backer for his time and dedication to the Cassellholme Board of Directors.

Sincerely,

Jamie Lowery
Chief Executive Officer

c.c. Township of South Algonquin
Township of Calvin
Township of Papineau/Cameron



An Enbridge Company

December 7, 2018

Ian Pennell
Mayor, Municipality of Calvin
R.R. #2
1355 Peddlers Drive
MATTAWA, Ontario P0H 1V0



Dear Mayor Ian Pennell,

On October 15, 2018 we announced that Enbridge Gas Distribution and Union Gas would amalgamate into one single utility effective January 1, 2019.

I am writing to let you know that the legal name of the newly combined utility will be Enbridge Gas Inc., and we will transition to the Enbridge brand over time.

What does this mean for you? Starting Jan. 1, 2019, any new financial or legal transactions with Union Gas will reflect our new legal name. Over the course of 2019 we will transition to the Enbridge Inc. brand, so around the second quarter of the year you will start to see visual changes to branded items such as building signs, service trucks and utility bills.

In all other aspects, it's business as usual. I want to assure you that our customers can continue to count on the same great level of safe and reliable service we've always provided and there will be no immediate change to our existing services. Please continue to engage with your existing local Union Gas contacts.

Both utilities have been leaders in delivering exceptional energy value for consumers through an unrelenting focus on safety, operational efficiency and reliability of service. Combining and leveraging our strengths strongly positions us continue to deliver what's important our 3.7 million customers - the safe and reliable delivery of the affordable energy they use every day.

We are committed to keeping you and our customers informed of any future changes and if you are interested to know more about Enbridge, I encourage you to visit www.enbridge.com.

Thank you for your support.

A handwritten signature in black ink, appearing to read "Chris Minor".

Chris Minor
Northeast District Manager
cminor@uniongas.com
705-475-7914

Lynda Kovacs

From: Jedediah Gorham <jedediahgorham@hotmail.com>
Sent: Friday, December 14, 2018 11:14 AM
To: Lynda Kovacs
Subject: Calvin Community Hall Water Suggestions

To: Calvin Council
CC: Jacob Grove

The Eau Claire Evangelical Missionary Church used the Calvin Hall on December 9th for our annual Christmas Pot Luck. We are grateful for the use of this facility. We ran out of water after our last dish was washed. Since then I have been going over ideas with a few people about how the facility might be able to use less water and two primary suggestions came forth. The cost of these suggestions should be recovered quickly, and both are friendly to the environment.

1. It might save both water and energy if a **dishwasher** installed and was made available. A lot of water is used in a 3-compartment sink system that is required to clean dishes in a proper manner. It doesn't have to be a heavy duty commercial washer, as many newer household dishwashers nowadays have shorter and shorter cycles. It is possible, for example, to run a load of dishes and wash pots and pans in the three compartment sink simultaneously, saving time as well as water.
2. The town should seriously look into **installing infrared taps**, as opposed to ones that required being turned on and off. This would be for the bathroom taps, and the hand washing sink as well. Most restaurants have switched to this sort of system. It is also a bit more sanitary, as not everyone knows to close the tap with the paper towel (not with freshly washed hands). I have heard of multiple times at the Calvin Hall when a tap was left on and discovered later. This could happen during an event, but it is also possible that this could happen mid-week and not be discovered until the cistern has emptied significantly.

I hope these suggestions will help, and that the township also might someday have an opportunity to fix the core problem of the water source for the Community Hall. If you have any questions feel free to contact me by email jedediahgorham@hotmail.com or phone at 705 744 2447.

Going for God's Best!

Pastor Jed Gorham

Sent from Outlook

Lynda Kovacs

From: AMO Communications <communicate@amo.on.ca>
Sent: Tuesday, December 18, 2018 6:41 PM
To: Lynda Kovacs
Subject: 2018-2020 AMO Board of Directors Vacancies
Attachments: AMO Board Vacancies - Request for Expressions of Interest.pdf

December 18, 2018

To: Heads and Members of Municipal Councils

Request for Expression of Interest to fill Vacancies on the 2018-2020 AMO Board of Directors

The recent municipal elections created a number of vacancies for AMO's Board of Directors.

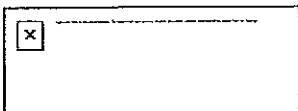
The AMO Bylaw directs that the vacancies be filled for the remainder of the Board's term, until the Annual General Meeting in August 2020.

This communication outlines: i) vacancies and related information, ii) the Board's process, and iii) a form and deadline for conveying an individual's interest. **Deadline to submit completed form is noon, Friday, January 11, 2019.**

If you have any questions, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail pyanini@amo.on.ca or Lorna Ruder, Executive Assistant, ext. 341, email lruder@amo.on.ca.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

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To: Heads and Members of Municipal Councils

The recent municipal elections created a number of vacancies for AMO's Board of Directors. The vacancies have created some disproportion in terms of geographic and gender representation, which the Board will consider when filling the vacancies. The Bylaw directs that the vacancies be filled for the remainder of the Board's term, until the Annual General Meeting in August 2020.

This communication outlines: i) vacancies and related information, ii) the Board's process, and iii) a form and deadline for conveying an individual's interest.

Where are the caucus vacancies? The Board is structured on six caucuses and there are vacancies in each.

Caucus	Total Complement	Elected Official Vacancy	Staff Vacancy
Northern Caucus	6	1 (North West)	
Large Urban Caucus	7	2	
Small Urban Caucus	6	2	
Regional and Single Tier Caucus	7	3	
County Caucus	6	0	1
Rural Caucus	6	2	

Geographic Distribution of remaining members of the Board elected at the 2018 AGM:

GTA	2
Southwestern Ontario	7
Central Ontario	2
Eastern Ontario	1
Northern Ontario	5

Female Gender Representation of the remaining members of the Board elected at the 2018 AGM:

Northern Caucus	1
Large Urban Caucus	2
Small Urban Caucus	0
Regional and Single Tier Caucus	0
County Caucus	1
Rural Caucus	1

Process for filling the vacancies: The approach is two-steps. First is the Call for Expression of Interest followed by the preparation of a roster and a short list.

Step 1: Call for Expression of Interest – Deadline is Noon, January 11, 2019:

Individuals can indicate their interest by completing the attached form by the deadline along with a CV. All names will be included in a roster of candidates. A Council resolution of support is not required for this initial step. It should be noted that no Member Municipality may be represented on the AMO Board by more than one Director, either a municipal elected official or a municipal employee.

Step 2: Short-listing the Roster: A panel will review the roster – ensuring the qualifications are met and then consideration of geography and gender to build a short list for the Board’s consideration. This will likely occur at its January meeting. Based on its direction, the short listed people will be asked to get a council resolution of support.

The Large Urban, Regional and Single Tier and Rural Caucus have appointed ‘interim chairs’ and will be reviewing this when the vacancies are filled. Chairs of every caucus form AMO’s Executive Committee, which meets monthly.

What is the Board of Directors role? The Caucus structure is how the Board is constructed. It is to represent the different types of municipal government structure, service responsibilities and geography. With 43 members, the Board has a pan-Ontario breadth so that its work reflects the range of its membership as it works to speak on shared interests and a common voice.

Some Board members are also involved in an AMO Task Force. This is not mandatory. A Task Force is a group of elected and staff official volunteers from across the province who want to work on an identified policy or program subject matter that helps support the Board’s Strategic Objectives. Task Forces have terms of reference, project timelines and deliverables. A few examples include Task Forces dealing with changes to the land use planning framework, asset management, and legalization of cannabis.

What is the time commitment? The Board meets six times a year, generally the last Friday of the month. It is preceded by a Thursday evening Committee of the Whole and the caucuses meet individually before the Board meeting. The Board participates at the Annual Conference in August. The meeting schedule for 2019 is:

Thursday, January 24, 5:30 – 8:30 p.m. Committee of the Whole
Friday, January 25 Board, 9:00 a.m. – 1:00 p.m., Board of Directors

Thursday, April 4, 5:30 – 8:30 p.m. Committee of the Whole
Friday, April 5, 9:00 a.m. – 1:00 p.m., Board of Directors

Thursday, June 20, 5:30 – 8:30 p.m., Committee of the Whole
Friday, June 21, 8:30 a.m. – 1:30 p.m., Board of Directors

2019 AMO Conference, Ottawa

Saturday, August 17, 2 – 5 p.m., Board of Directors

Sunday, August 18, 10:30 a.m. – 1:30 p.m., Board of Directors

Thursday, September 26, 5:30 – 8:30 p.m., Committee of the Whole

Friday, September 27, 9:00 a.m. – 1:00 p.m., Board of Directors

Thursday, November 28, 5:30 – 8:30 p.m., Committee of the Whole

Thursday, November 29, 9:00 a.m. – 1:00 p.m., Board of Directors

What are the Bylaw's Qualification Requirements? The municipality must be an AMO member in good standing. The individual must be eighteen (18) or more years of age and not be an undischarged bankrupt; and not be declared incapable.

Are the costs of Board meetings covered by AMO? No. The municipality covers the costs of travel and any needed accommodations. The AMO Board provides the opportunity to be part of a broader policy development team as well as providing interaction that benefits the municipality and the sector.

Where do I send my completed Expression of Interest? Send information by email to AMOElections@amo.on.ca or fax to (416) 971-6191. If you have any questions, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail pvanini@amo.on.ca or Lorna Ruder, Executive Assistant, ext. 341, email lruder@amo.on.ca.

Expression of Interest to Fill AMO Board Vacancies 2018-2020

Deadline to submit: Noon, Friday, January 11, 2019

Send completed form to:
Pat Vanini, Executive Director
Association of Municipalities of Ontario
200 University Avenue, Suite 801
Toronto, ON M5H 3C6
Email: amoelections@amo.on.ca
Fax: 416-971-6191

Please type or print clearly:

(Name)

(Municipal Title)

(Municipal Address and Postal Code)

(Email address for contact)

(Daytime telephone #)

(Name of Caucus)

- Why do you wish to be considered for a position on AMO's Board?
- What experience, municipal or other will you bring to the Board?
- Are you prepared to seek a council resolution if shortlisted?
- Have you attached your CV?

Discover

KIRKLAND LAKE

December 18, 2018
Regular Meeting of Council

Moved By: _____

Seconded By: _____

WHEREAS the bulk of Ontario's Natural resources that are harvested, mined and/or extracted are in Northern Ontario, and these industries are essential to the economic growth of Northern Ontario;

AND WHEREAS Northern Ontario municipalities provide services to these industries and their employees;

AND WHEREAS taxes and revenue streams from the natural resource industries go to the Province of Ontario;

AND WHEREAS the Premier of Ontario's Northern Ontario platform calls for sharing revenue generated by natural resource industries with Northern Ontario municipalities;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Kirkland Lake asks the Premier of Ontario to enact its Northern Ontario natural resource revenue sharing program to support economic growth and sustainability of Northern Ontario municipalities.

AND THAT this resolution be forwarded to the, Premier of Ontario, Honourable Doug Ford; Minister of Finance, Honourable Vic Fidel; Minister of Energy, Northern Development and Mines, Honourable Greg Rickford; Minister of Municipal Affairs, Honourable Steve Clark; AMO, FONOM, NEOMA, TeMAG, and all Northern Ontario Municipalities.

Approved: _____
MAYOR PAT KIELY

The Corporation of the Town of Kirkland Lake

Postal Box 1757, 3 Kirkland Street, Kirkland Lake, Ontario, Canada P2N 3P4 T (705) 567-9361 F (705) 567-3535 E clerk@lkl.ca

www.kirklandlake.ca



Corporation of the Town of Mattawa

Telephone: (705) 744-5611 • Fax: (705) 744-0104
160 Water Street — P.O. Box 390
MATTAWA, ONTARIO P0H 1V0
www.mattawa.ca

December 11, 2018

North Bay Parry Sound District Health Unit
681 Commercial Street
North Bay, ON
P1B 4E7

Dear Sir/Madam:

Council of the Town of Mattawa, at their regular meeting of December 10, 2018 approved Page No. 191 of Resolution Number 18-46, which stated:

"That the Corporation of the Town of Mattawa appoints Mayor Dean Backer to the Board of Health for the Nipissing Parry Sound District Health Unit as the Nipissing District/East Municipal Representative for the 2019-2022 term of Council."

Trusting this is acceptable

Yours truly,

Francine Desormeau
Clerk/Deputy Treasurer

FD/ah

cc Nipissing District/East Municipalities (6)
Mayor D. Backer

THE CORPORATION TOWN OF MATTAWA

COMMITTEE: GENERAL GOVERNMENT

CHAIRPERSON: COUNCILLOR D. SARRAZIN

DEPT. HEAD: RAYMOND BELANGER, CAO/TREASURER

TITLE: BOARD OF HEALTH APPOINTMENT

 Draft By-Law X Item Policy Recommendation

Mayor D. Backer and Members of Council:

The Townships of Papineau-Cameron, Bonfield and Chisholm and the Municipalities of Mattawan, Calvin, East Ferris and the Town of Mattawa appoint one representative to the Board of Health for Nipissing District/East. According to the established rotation system it is the Town of Mattawa's turn to appoint a representative to the Board of Health. The Town of Mattawa has not had a representative on the Board of Health since 1997.

Mayor Backer has expressed interest to be the Nipissing District/East Representative for the 2019-2022 term of Council therefore the following is recommended:

Recommendation:

That the Corporation of the Town of Mattawa appoints Mayor Dean Backer to the Board of Health for the Nipissing Parry Sound District Health Unit as the Nipissing District/East Municipal Representative for the 2019-2022 term of Council.

Respectfully submitted,

Councillor D. Sarrazin

See 11/18 meeting



Your lifetime partner in healthy living.

345 Oak Street West, North Bay, ON P1B 2T2
70 Joseph Street, Unit 302, Parry Sound, ON P2A 2G5

TEL 705-474-1400 FAX 705-474-8252 myhealthunit.ca
TEL 705-746-5801 FAX 705-746-2711 1-800-563-2808

October 24, 2018

DELIVERED ELECTRONICALLY

Lynda Kovacs, Clerk-Treasurer
Municipality of Calvin
1355 Peddlers Drive, R.R. #2
Mattawa, ON P0H 1V0

Dear Ms. Kovacs:

Re: Board of Health Appointment – Nipissing District/East

This letter is to advise you that Chris Jull's term of office on the Board of Health for the North Bay Parry Sound District Health Unit will expire on November 30, 2018.

In accordance with Ontario Regulation 559, made under the *Health Protection and Promotion Act*, one member (municipal or citizen appointee) shall be appointed to the Board of Health for Nipissing District/East. In the past, the Nipissing District eastern municipalities have used a rotation system to select their joint appointee to the Board of Health. The appointment history is listed below.

Municipality/Town/Township	Term	Appointee
Town of Mattawa	1989 – 1997	Garry Bumstead
Municipality of East Ferris	1998 – 2000	Rick Champagne
Township of Bonfield	2001 – 2003	Narry McCarthy
Municipality of Calvin	2004 2005 – 2006	Wendy Adams Narry McCarthy
Municipality of Mattawan	2007 – 2010	Janet McNabb
Township of Papineau-Cameron	2011 – 2014	Wendy Adams
Township of Chisholm	2015 – 2018	Chris Jull
Town of Mattawa	2019 – 2022	---

Please forward the name, term of office, and the contact information for Board of Health appointees prior to Wednesday, December 19, 2018, to Sheri Beaulieu, Management Administrative Assistant, at sheri.beaulieu@healthunit.ca, or by fax to 705-474-8252.

The first meeting of the Board of Health for the 2019 – 2022 term is tentatively scheduled for Wednesday, January 23, 2019, from 5:00 to 7:00 p.m. in the Nipissing Room at the North Bay Parry Sound District Health Unit 345 Oak Street West, North Bay office. The Board of Health regular meeting schedule for the year will be determined at the first meeting.

I look forward to working with you to foster healthy living for the citizens in the Health Unit service area.

Sincerely yours,

James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

Letters sent to: Township of Bonfield, Township of Chisholm, Municipality of East Ferris, Town of Mattawa, Municipality of Mattawan, and Township of Papineau-Cameron

Lynda Kovacs

From: daniel maxwell <dnlmxwll@gmail.com>
Sent: Wednesday, January 2, 2019 8:33 PM
To: Lynda Kovacs; Ian Pennell; Sandy Cross; Heather Olmstead; Dean Grant
Subject: Hi Lynda

Hi Lynda

Recreation committee.

I would like to propose adding to the agenda of our next meeting discussions to restarting the recreation committee as described in by-law 2008-008. I would like to put forth a resolution that a minimum of two councillors be appointed to the committee and that an active recruitment strategy be put in place to find members of the public to sit on the committee. I would also like to suggest that an remuneration be given to each member of \$75 per meeting with a maximum of \$75 per month.

As well that under the Ministry of tourism and recreation act 0. Reg. 190/93, s. 2. that we apply for provincial funding to fund our programs where applicable, should this program still exist.

I feel that this is the appropriate direction to take for future development of our recreation facilities and programs. I would be willing to put my name forward to be on this committee.

Dan.

Corporation of the Municipality of Calvin
Council/Board Report By Dept-(Unpaid)



AP5130

Page : 1

Date : Jan 03, 2019

Time : 11:35 am

Vendor : 01000 To PT00000004
 Batch : All
 Department : All

Cash Requirement Date : 03-Jan-2019
 Bank : 1 To 1
 Class : All

Vendor Invoice #	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	Invoice Description				
CC1	CC2	CC3	GL Account Name		
DEPARTMENT 0101 ADMINISTRATION					
01015	ASSOC.OF MUNICIPALITIES OF ONT				
MEM006396	2019 AMO Membership	1	03-Jan-2019	03-Jan-2019	
1-5-0101-106					718.68
	MISCELLANEOUS & MEMBERSHIPS - ADMIN				
06010	F.O.N.O.M				
1946	2019 FONOM Membership	1	03-Jan-2019	03-Jan-2019	
1-5-0101-106					168.00
	MISCELLANEOUS & MEMBERSHIPS - ADMIN				
07050	GRAND & TOY LIMITED				
0207400	Paper & Envelopes	1	03-Jan-2019	03-Jan-2019	
1-5-0101-101					64.26
	MATERIALS AND SUPPLIES - ADMIN				
12038	MUNICIPAL FINANCE OFFICERS' AS				
2019-048	2019 MFOA Membership	1	03-Jan-2019	03-Jan-2019	
1-5-0101-106					282.50
	MISCELLANEOUS & MEMBERSHIPS - ADMIN				
13040	NORTHERN COMMUNICATIONS				
0947-0101201	Base Rate for January 2019	1	03-Jan-2019	03-Jan-2019	
1-5-0101-101					111.76
	MATERIALS AND SUPPLIES - ADMIN				
16074	PIGEAU CINDY				
JAN 2019	January 2019 Expenses	1	03-Jan-2019	03-Jan-2019	
1-5-0101-105					406.80
	SEMINARS, WORKSHOPS- ADMIN				
19021	SPECTRUM GROUP				
01085138	January 2019 WIFI	1	03-Jan-2019	03-Jan-2019	
1-5-0101-115					350.30
	COMPUTER EXPENSES				
Department Total :					2,102.30
<hr/>					
DEPARTMENT 0200 FIRE PROTECTION					
13040	NORTHERN COMMUNICATIONS				
1213-01012019	Pager Airtime/Rental January 2019	1	03-Jan-2019	03-Jan-2019	
1-5-0200-137					61.74
	COMMUNICATIONS - FIRE				
Department Total :					61.74
<hr/>					
DEPARTMENT 0600 SOCIAL SERVICES					
3056	DIST. OF NIPISSING SOCIAL SERV				
019-0005	January 2019 Levy	1	03-Jan-2019	03-Jan-2019	
1-5-0600-110					17,848.63
	COMMUNITY & SOCIAL SERVICES				
Department Total :					17,848.63
<hr/>					
DEPARTMENT 0800 PLANNING AND DEVELOPMENT					
2915	MUNICIPAL PROPERTY ASSESSMENT				
800022264	MPAC QTR1 2019	1	03-Jan-2019	03-Jan-2019	
1-5-0800-162					3,385.83
	ASSESSMENT SERVICES				
Department Total :					3,385.83
Unpaid Total :					23,398.50

Total Unpaid for Approval :	23,398.50
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	<u>23,398.50</u>